**BOARD OF SUPERVISORS MEETING MINUTES**

**October 8, 2024**

**7:30 PM**

BOARD ATTENDANCE:

Butch Myers, Chairman

Merv Engel, Vice Chairman

John Keesey, Member

OTHERS IN ATTENDANCE:

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| Chelsy Oswald, SecretaryHelen Esbenshade, Lamb McErlaneCasey Kerschner, Becker EngineeringJason ChapmanGary FedorAaron ZookAaron King | Robert HosierDeidre HosierTrudy HaasEd HaasDiane PalmerSamuel GlickMatt Bush |  |

**Opening**

Chairman Myers opened the meeting at 7:31 p.m. with the Pledge of Allegiance.

**Public Comment on Agenda**

There were no public comments on the agenda.

Diane Palmer spoke to the attendees and the Board about upcoming event at the Atglen Public Library including a Night out at Wolf’s Hollow Park, Reading specialists program, and Purse Bingo.

**Past Meeting Minutes Approval**

Chairman Myers made a motion to approve the September 10, 2024, BOS Meeting Minutes. The motion was seconded by Vice Chairman Engel, motion carried 3-0

Chairman Myers announced that one Executive Session took place between the Police Department and the BOS, in preparation for the upcoming contract revision and 2025 budget on September 19, 2024.

**Treasurer’s Report**

Chairman Myers made a motion to approve the Treasure’s report. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to approve the list of bills. Vice Chairman Engel seconded the motion, motion carried 3-0

**Police Report**

Chairman Myers made a motion to approve the police report that was presented and read at the meeting. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

**Zoning Report**

Chairman Myers made a motion to approve the Zoning report. Vice Chairman Engel seconded the motion, motion carried 3-0

**Fire Company**

Chairman Myers made a motion to approve the Fire Company Report that was presented and read at the meeting. Vice Chairman Engel seconded the motion, motion carried 3-0

**Road Master’s Report**

Chairman Myers made a motion to approve the Road Master’s Report that was presented and read at the meeting. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Tax Collector’s Report**

Chairman Myers made a motion to approve the Tax Collector’s Report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Engineer’s report**

New Hope Properties, 5791 W. Lincoln Hwy. – Phasing Plan for Lots 1 & 2

Sam Glick (owner) and Matt Bush (consultant) were in attendance to discuss the project and Becker’s recent review Letter No. 7, following the recently revised and resubmitted plan, proposing two separate phases. Discussions ensued between the Board, Township consultants, and applicant. The Township Solicitor requested that the plan title be changed to reference Phase 1 & 2, include a separate Phasing Plan Sheet, and the project enter into additional necessary agreements. Mr. Glick’s consultant noted they could easily address all the comments in the Becker Engineering Review Letter No. 7. The applicant and his consultants will be following up with the Township Solicitor to coordinate various aspects of the recently revised plans.

380 Lenover Road – Small Project

Chairman Myers made a motion to conditionally approve the Small Project Application based on the Draft Becker Engineering Review Letter No. 1, dated October 2, 2024, paying all applicable fees and required escrows, finalizing the application, submitting a Minor Stormwater Site Plan, addressing all of the Township’s future comments once all of the required information is submitted for review, and to authorize the Board of Supervisors to sign the Operation, Maintenance, and Inspection Plan (O&M) Agreement when executed by the applicant. Vice Chairman Engel seconded the motion, motion carried 3-0.

Chairman Myers made a motion to approve the Engineer’s report. Vice Chairman Engel seconded the motion, motion carried 3-0

**Old Business**

**New Business**

Chairman Myers made a motion to approve the Annual Library Donations, $3,000 to each Atglen, Parkesburg, and Moore’s Memorial Libraries. Vice Chairman Engel seconded the motion, motion carried 3-0

**Public Comment**

The Board had discussions with Gary Fedor about zoning procedures and various projected scenarios. The Board also updates Mr. Fedor on the information collected on the on-going issues around his property, since the last BOS meeting.

Attendees commend Diane Palmer on the fantastic job she does on keeping us posted on all the happenings of the Atglen Library, and for taking her time to attend our monthly meetings. THANK YOU, DIANE! Deidre Hosier also Commented that Chelsy is doing a great job stepping into the secretary’s role in the township.

**Announcement**

Chairman Myers noted that the next BOS meeting will be held onNovember 12, 2024, at 7:30 p.m.

**Adjournment**

Chairman Myers made a motion to adjourn the BOS Meeting at 8:48 p.m. Vice Chairman Engel seconded the motion, motion carried 3-0.

Respectfully submitted,

Chelsy Oswald

West Sadsbury Township

Secretary