

**BOARD OF SUPERVISORS REORGANIZATIONAL MEETING MINUTES**

**January 6, 2025**

**At 6:30 PM**

BOARD ATTENDANCE:

Butch Myers, Chairman

Merv Engel, Vice Chairman

John Keesey, Member

OTHERS IN ATTENDANCE:

|  |  |  |
| --- | --- | --- |
| Helen Esbenshade, Lamb McErlane |  |  |
| Chelsy Oswald, Secretary |  |  |
| Edward Moore, WST PD Chief |  |  |
| Aaron King  Deidre Hosier  Bob Hosier |  |  |
|  |  |  |
|  |  |  |

**Opening:**

Outgoing Chairman Myers opened the meeting at 6:33pm

**Public Comment on Meeting Agenda:**

**Appointments, Elections, Confirmations:**

The meeting was turned over to the Township Solicitor Helen Esbenshade for election of Township Board of Supervisors Chairman. A nomination was made by Supervisor Engel, and seconded by Supervisor Keesey to elect Butch Myers as Chairman; he was elected Chairman by a unanimous vote.

Solicitor Esbenshade turned the meeting over to Chairman Myers.

1. Vice Chairman of Board of Supervisors – Chairman Myers nominated Supervisor Engel as Vice Chairman. The nomination was seconded by Supervisor Keesey. Vice Chairman Engel was elected unanimously.
2. PSATS Voting Delegate - Chairman Myers made a motion to appoint Supervisor Keesey. The Motion was seconded by Vice Chairman Engel. Motion carried 2-0.
3. Vacancy Board Chair - Board of Supervisors to Fill Vacancy - Chairman Myers made a motion to appoint Brian Murtaugh. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
4. Secretary/Treasurer - Chairman Myers made a motion to appoint Chelsy Oswald. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
5. Roadmaster - Chairman Myers made a motion to appoint Jason Chapman. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
6. Accountant - Chairman Myers made a motion to appoint Woodfield Financial Solutions. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
7. Police Chief, Sergeant, Corporal, Full-Time and Part-Time – Chairman Myers made a motion to reappoint all current West Sadsbury Township officers. Vice Chairman Engel seconded the motion, motion carried 3-0.
8. Solicitor - Chairman Myers made a motion to appoint Lamb McErlane PC. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
9. Zoning Hearing Board Solicitor - Chairman Myers made a motion to appoint Buckley, Brion, McGuire & Morris LLP. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
10. Open Records Officer - Chairman Myers made a motion to appoint Chelsy Oswald. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
11. Transportation Engineer - Chairman Myers made a motion to appoint Traffic Planning & Design, Inc. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
12. MS4 Engineer - Chairman Myers made a motion to appoint LandStudies, Inc. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
13. Zoning/Zoning Enforcement Officer - Chairman Myers made a motion to appoint Technicon Enterprises, Inc. II. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
14. Building Code Official/Inspector - Chairman Myers made a motion to appoint Technicon Enterprises, Inc. II. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
15. Stormwater/Earth Disturbance Enforcement Officer - Chairman Myers made a motion to appoint Technicon Enterprises, Inc. II. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
16. Engineering – Chairman Myers made a motion to appoint Becker Engineering, LLC. The motion was seconded by Vice Chairman Engel. Motion carried 3-0.
17. Insurance Broker – Chairman Myers made a motion to appoint Assured Partners. The motion was seconded by Vice Chairman Engel. Motion carried 3-0.
18. Treasurers Bond Amount and Term – Chairman Myers made a motion to approve/retain the Treasure’s Bond Amount of $1,600,000.00 and Term of June 2024 thru June 2025. The motion was seconded by Vice Chairman Engel, motion carried 3-0.
19. Depository of Township Funds/Bank/Credit Union – Chairman Myers made a motion to appoint Meridian Bank, Citadel Federal Credit Union, and Truist Bank. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
20. Fire Marshall / District Coordinator - Chairman Myers made a motion to appoint Colby Shesko and Chris Plumley. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.
21. Emergency Management Coordinator - Chairman Myers made a motion to appoint Scot Kreger. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.

**Planning Commission Member Appointments:**

1. Chairman Myers Made a motion to reappoint Ed Haas to the Planning commission. Motion was seconded by Vice Chairman Engel, motion carried 3-0.
2. The appointment leaves one vacant seat.

**Zoning Hearing Board Appointments:**

1. Chairman Myers made a motion to reappoint Charlie Meyer to the Zoning Hearing Board. Motion was seconded by Vice Chairman Engel. Motion carried 3-0.

**Organization:**

Chairman Myers made a motion to schedule 2025 Board of Supervisors Meeting Dates for the 2nd Tuesday of each month to be held at the Township Office at 7:00pm. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.

February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9.

Chairman Myers made a motion to schedule the 2025 Township office closure dates. The motion was seconded by Vice Chairman Engel, motion carried 3-0

January 20, February 17, May 20, May 26, June 19, July 3, September 1, November 4, November 26 & 27, December 24 & 25.

Chairman Myers made a motion to approve Resolution 2025-01, stating the fire services tax (1.4mills) and general-purpose tax (5.6mills) rate for fiscal year 2025. The Motion was seconded by Vice Chairman Engel. Motion carried 3-0.

**Announcements:**

Chairman Myers noted that the regular Board of Supervisors meeting will be held on January 14, 2025, at 7:30 p.m.

No comments were made by members of the general public in attendance.

Meeting adjourned at 6:44pm.

Respectfully submitted,

Chelsy Oswald

Secretary