

**BOARD OF SUPERVISORS MEETING MINUTES**

**January 14, 2025**

**7:30 PM**

BOARD ATTENDANCE:

Butch Myers, Chairman

Merv Engel, Vice Chairman

John Keesey, Member

OTHERS IN ATTENDANCE:

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| Chelsy Oswald, Secretary  Mark Thompson, Lamb McErlane  Casey Kerschner, Becker Engineering  Chief Ed Moore  Barry Edwards  Mark Doody | Deidre Hosier  Bob Hosier  Trudy Haas  Ed Haas  Eric Cook  Aaron Zook |  |

**Opening**

Chairman Myers opened the meeting at 7:30 p.m. With the Pledge of Allegiance.

**Public Comment on Agenda**

There were no public comments on the agenda.

**Past Meeting Minutes Approval**

Chairman Myers made a motion to approve the December 10, 2024, BOS Meeting Minutes. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

Chairman Myers made a motion to approve the December 30, 2024, Budget Meeting Minutes. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

Chairman Myers made a motion to approve the January 6, 2025, Reorganizational Meeting Minutes. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

**Treasurer’s Report**

Chairman Myers made a motion to approve the Treasurer’s report. Member Keesey seconded the motion, motion carried 3-0.

Chairman Myers made a motion to approve the list of bills. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Police Report**

Chairman Myers made a motion to approve the police report that was presented and read at the meeting. The motion was seconded by Vice Chairman Engel, motion carried 3-0.

**Zoning Report**

Chairman Myers made a motion to approve the Zoning report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Fire Company**

Chairman Myers made a motion to approve the Fire Company Report as read at the meeting by Chief Joe Marks. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Road Master’s Report**

Chairman Myers made a motion to approve the Road Master’s Report as read at the meeting. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Tax Collector’s Report**

Chairman Myers made a motion to approve the Tax Collector’s Report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Engineer’s report**

Casey, Becker Engineering, noted that JD Eckman had cleared a pipe under 372 to try to assist the state on flooding concerns. Vice Chairman Engel had emailed the state requesting to look further into the poor drainage and remediate the area.

Casey updated the BOS on the potential culvert project, requesting that the BOS finalize the list of culverts to be addressed so Becker can begin the permitting process. Casey highlighted that they have been successful in grant writing securing almost $10 million over the last two years, and have almost $7 million dollars currently pending for other municipal clients; highlighting that if the Township needs anything, to see if there are grants available.

Chairman Myers made a motion to approve the Engineer’s report. Vice Chairman Engel seconded the motion, motion carried 3-0.

**Old Business**

**New Business**

1. Eric Cook of 5425 W. Lincoln hwy. presented the Board with a letter for review of the BOS and Zoning consultant, Technicon. Eric questioned comments made by the chairman in the previous meeting.
2. Chairman Myers made a motion to authorize Technicon/Lamb McErlane to prepare a draft ordinance for consideration of the board to update current Driveway Ordinance. Vice Chairman Engel seconded the motion, motion carried 3-0
3. Chairman Myers made a motion to authorize Lamb McErlane to prepare a draft ordinance for consideration of the board to update the current In-Law Suite/ADU provisions of the Zoning and/or Subdivision and Land Development Ordinance, as applicable. Vice Chairman Engel seconded the motion, motion carried 3-0.

Conversation ensued between the public, Mark Thompson, Casey Kerschner, and the BOS. Casey noted that there has been multiple ADU requests and that the Township ordinances do not provide clear direction on how to handle them, recommending that the Township come up with clear and easy guidelines for future applicants. Casey noted that he was most recently notified about 110 Norton Drive in December, after the prior BOS meeting on December 10, 2024. Casey explained that the this most recent application is time sensitive.

1. Chairman Myers made a motion to Authorize the Solicitor to draft and advertise an ordinance for consideration at the February BOS meeting for reduction of the speed limit on roads in the Woodland View development, consistent with the Speed Study performed by the Township Traffic Engineer. Vice Chairman Engel seconded the motion, motion carried 3-0.

Casey highlighted that the BOS’s prior December motion also included speed study’s for Limeville Road and S. Lenover Road.

1. Chairman Myers made a motion to advertise the 2025 Work Sessions at 1:00pm, Dates as follows: February 5, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 8, November 5, December 3. Vice Chairman Engel seconded the motion, motion carried 3-0.
2. Chairman Myers made a motion to advertise the 2025 Planning Commission Meeting dates at 7:30pm, Dates as follows: January 28, February 25, March 25, April 29, May 27, June 24, July 22, August 26, September 23, October 28, November 18, December 16. Vice Chairman Engel seconded the motion, motion carried 3-0.
3. Chairman Myers asks for recommendation for the appointment to the Planning Commission Vacancy. Tabled for the next BOS Meeting.
4. New Leaf discussion. Tabled for the next BOS Meeting due to further research by the BOS.
5. Chairman Myers made a motion to appoint Michael Dehaven to the Board of the Central and Western Chester County Industrial Development Authority. Vice Chairman Engel seconded the motion, motion carried 3-0.
6. A representative from International Paper (Mark Doody) made an announcement on the behalf of International Paper that the application for a Zoning Hearing Board Hearing was submitted to the township for review.

**Public Comment**

James Fuga, Tax Collector announces his retirement at the end of his term in December 2025.

Deidre/Trudy asks if the final copy of the Budget is available.

Deidre expresses interest in a speed study done on Leike Road. Even with the presence of 5 speed limit signs posted people still drive at dangerous speeds. Chairman Myers asks Chief Moore to place the speed trailer on Leike road to hopefully deter speeders.

**Announcement**

Chairman Myers noted that the next regularly scheduled BOS meeting will be held onFebruary 11, 2025 at 7:00 p.m. BOS meetings will be held at 7:00 p.m. for the rest of the year.

**Adjournment**

Chairman Myers made a motion to adjourn the BOS Meeting at 8:25 p.m. Vice Chairman Engel seconded the motion, motion carried 3-0.

Respectfully submitted,

Chelsy Oswald

West Sadsbury Township

Secretary