**BOARD OF SUPERVISORS MEETING MINUTES**

 **December 10, 2024**

**7:30 PM**

BOARD ATTENDANCE:

Butch Myers, Chairman

Merv Engel, Vice Chairman

OTHERS IN ATTENDANCE:

|  |  |  |
| --- | --- | --- |
| Chelsy Oswald, SecretaryMark Thompson, Lamb McErlaneCasey Kerschner, Becker EngineeringChief Ed MooreDave Newswanger | Deidre HosierTrudy HaasEd HaasDiane PalmerEric CookSam Glick |  |

**Opening**

Chairman Myers opened the meeting at 7:30 p.m. With the Pledge of Allegiance.

**Public Comment on Agenda**

There were no public comments on the agenda.

Diane Palmer spoke to the attendees and the Board about upcoming event at the Atglen Public Library including upcoming events at the new park (dates to be determined) and will be posted to our website in the future.

**Past Meeting Minutes Approval**

Eric Cook, 5425 W. Lincoln Highway, commented that in his opinion the November 12, 2024, meeting minutes did not accurately reflect his previous public comments at that meeting.  Mr. Cook requested that the December meeting minutes be changed.

Chairman Myers made a motion to approve the November 12, 2024, BOS Meeting Minutes. The motion was seconded by Vice Chairman Engel, motion carried 2-0.

**Treasurer’s Report**

Chairman Myers made a motion to approve the Treasurer’s report. Vice Chairman Engel seconded the motion, motion carried 2-0.

Chairman Myers made a motion to approve the list of bills. Vice Chairman Engel seconded the motion, motion carried 2-0.

**Police Report**

Chief Moore Thanked everyone for their part in the success of the Candy Canes & Cops event and played a video recap put together by officer Thompson.

Chairman Myers made a motion to approve the police report that was presented and read at the meeting. The motion was seconded by Vice Chairman Engel, motion carried 2-0.

**Zoning Report**

Chairman Myers made a motion to approve the Zoning report. Vice Chairman Engel seconded the motion, motion carried 2-0.

**Fire Company**

Chairman Myers made a motion to approve the Fire Company Report as read at the meeting. Vice Chairman Engel seconded the motion, motion carried 2-0.

**Road Master’s Report**

Chairman Myers made a motion to approve the Road Master’s Report as read at the meeting. Vice Chairman Engel seconded the motion, motion carried 2-0.

**Tax Collector’s Report**

Chairman Myers made a motion to approve the Tax Collector’s Report. Vice Chairman Engel seconded the motion, motion carried 2-0.

**Engineer’s report**

New Hope Properties, LLC, Glick’s Exteriors Phase 1 and Phase 2 Cond. Appr.

Chairman Myers made a motion to (1) re-conditionally approve the plan, based on the revised phasing and miscellaneous associated revisions, and to restart the 90-day recording clock. (2) To acknowledge the financial security for the improvements on Lot 1, in the amount of 509,585.80, as prepared by the applicant’s consultant. (3) To authorize the Board of Supervisors to sign the Operation, Maintenance and Inspection Plan (O&M) Agreement, plans, and all other associated agreements, when executed by the applicant and adequately resolving all conditions of approval. Vice Chairman Engel seconded the motion, motion carried 2-0.

3979 Cemetery Road – Leroy Beiler

Chairman Myers made a motion to authorize a $11,555.00 reduction in the current financial security, resulting in a remaining financial security of $6,305.64. Vice Chairman Engel seconded the motion, motion carried 2-0.

**Old Business**

Casey Kerschner (Becker Engineering) presented misc. information about options to replace the S. Lenover Road culvert, preliminary budgetary costs, information on the utilization of liquid fuels, the DCED Flood Mitigation Program Grant, previous information forwarded to Becker, by the Township Roadmaster, regarding other failing culvert infrastructure in the Township, and potential bundled project options moving forward.

Without a formal motion, the Township BOS instructed Becker to proceed with the design/permitting of a new 91” x 58” ERCP culvert at S. Lenover Road and noted they want to discuss the other potential culverts with the other BOS member (not present at the meeting), before authorizing the design and permitting of additional culverts. The Township BOS noted they would be interested in applying for the Flood Mitigation Grant for a larger more cumulative project, including multiple culverts, in an effort to save bidding and construction costs, as explained by Becker in the presentation.

Chairman Myers made a motion to approve TPD (Township Transportation Engineer) to perform a speed study along Limeville Road and S. Lenover Road, and to reduce the Speed Limits in the Woodland View Development. Vice Chairman Engel seconded the motion, motion carried 2-0.

**New Business**

Chairman Myers made a motion to accept the Police Contract. Vice Chairman Engel seconded the motion, motion carried 2-0

Chairman Myers made a motion to approve the Officer’s Run Flyway Payment as recommended by Land Studies. Vice Chairman Engel seconded the motion, motion carried 2-0.

The Chairman and Vice Chairman discuss with attendees the purchase of a new truck for the use of the Township in the budget year 2025. No Action.

Chairman Myers made a motion to Advertise for the WST Reorganizational meeting to be held January 6, 2025 at 6:30pm. Vice Chairman Engel seconded the motion, motion carried 2-0.

**Public Comment**

The Board had continued discussions with Eric Cook about his property located at 5425 W. Lincoln Hwy., regarding a stormwater complaint that was previously discussed at the November 12, 2024, BOS Meeting.

Trudy Haas, Ed Haas, & Deidre Hosier questioned the Township’s draft budget. The Board will take their comments into consideration for evaluation.

**Announcement**

Chairman Myers noted that the Township is having a budget meeting on December 30, 2024, at 6 p.m. and a reorganization meeting on January 6, 2025, at 6:30 p.m.

Chairman Myers noted that the next regularly scheduled BOS meeting will be held onJanuary 14, 2025 at 7:30 p.m.

**Adjournment**

Chairman Myers made a motion to adjourn the BOS Meeting at 8:23 p.m. Vice Chairman Engel seconded the motion, motion carried 2-0.

Respectfully submitted,

Chelsy Oswald

West Sadsbury Township

Secretary